

Waiver Request Form – Institute for International Teaching Assistants

International graduate students who wish to become graduate teaching assistants at UNL must successfully complete the Institute for International Teaching Assistants unless granted a waiver from the Institute. Waivers exempt students from attending the Institute: however all ITA candidates must be recommended for teaching by a final panel. If an ITA candidate receives a waiver from the Institute but is not recommended for teaching by the panel, the waiver is rescinded and the student must take the Institute (and successfully pass the final panel) before he or she can be recommended for teaching.

Institute Waivers

Waivers from attending the Institute can be granted if the student

- 1) Receives a score of 28 or higher on the speaking section of the iBT TOEFL (or 8.5 on IELTS speaking section) **AND**
- 2) Receives a recommendation based on a final panel presentation **AND**
- 3) Either
 - a. has successful teaching experience in a U.S. college or university (documented by a letter from their former supervisor) : OR
 - b. is (or will be) enrolled in a college teaching-related, graduate course that is equivalent to the Institute.

International graduate teaching assistants who earned a bachelor's degree from a US college or university or whose language of instruction was English are exempt from the Institute.

A waiver request must be submitted to the ITA Coordinator by the students' academic department chair or graduate chair. Please complete the following information and sign.

Student Name: _____

Department: _____

Waiver conditions (please specify):

- score of 28 or higher on the speaking section of the iBT TOEFL (or 8.5 on IELTS) (documented by official report form or taken locally) **AND**
- has successful teaching experience in a U.S. college or university (attach documentation from former chairperson or TA supervisor) : OR
- is (or will be) enrolled in a college teaching-related, graduate course that is equivalent to the Institute.
Course No. and semester enrolled:

Department Chair/Head: _____

Address: _____

Signatures:

Department Chair/Head or TA Supervisor

Date

ITA Program Coordinator

Date

Send Waiver Request Form to: Lisa Rohde (lrohde2@unl.edu), 1100 Seaton Hall, 0619. Departments will be notified when the waiver has been approved.