<DATE>

<STUDENT NAME>

<ADDRESS>

Dear <STUDENT> :

We are pleased to inform you that you have been awarded a <NAME OF FELLOWSHIP> in the amount of <$ > . Fellowships are paid out in one lump sum during the summer. Fellowship payments will be itemized in your student account in MyRED and deposited to a bank account set up for direct deposit. Instructions to sign up for direct deposit can be found [here](https://studentaccounts.unl.edu/payment-credits-refunds#direct-deposit).

There is no work or service requirement associated with the fellowship payment. Graduate students receiving fellowship payments during the summer must be registered in the summer. Failure to meet the registration requirements may result in forfeiture of the fellowship.

If, during the course of the summer, you withdraw from all courses, the fellowship will be forfeited. A registration hold will be placed on your student account and you will responsible for returning all fellowship payments to the University.

The provisions of the tax law require students who are degree candidates to report fellowship awards as taxable income to the extent such awards exceed “course-related expenses.” The IRS does not require institutions to withhold tax with respect to fellowship payments nor does it require institutions to report those payments, except in the case of certain nonresident aliens.

We hope this fellowship award will provide helpful support as you complete your degree.

Please sign your name below to indicate your intent to accept or decline this offer by <DATE>. If you have any questions regarding this award, please contact <DEPARTMENT CONTACT>.

Sincerely,

<NAME>

<DEPARTMENT>

­­­­­­­­­­­­­­­­□ I ***accept*** the fellowship offer as stated above and agree to abide by the terms and conditions outlined above.

□ I ***decline*** the fellowship offer as stated above.

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Print Name NU ID

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