Memorandum of Courses

For the Master's Degree | Office of Graduate Studies | University of Nebraska-Lincoln

INSTRUCTIONS

Submit completed form to the Office of Graduate Studies before the completion of no more than one-half of the program. The Memorandum is required for candidacy for the master's degree. *A student may **not** file a Memorandum of Courses and graduate in the same semester or summer session.*

STUDENT AND PROGRAM

First Name _____ NUID Number _____

Last Name _____ Campus Email _____@huskers.unl.edu

Previous Degree_____ Date _____ Institution _____

Applies for admission to candidacy for:

Degree ☐MA ☐MAE ☐MAS ☐MAT ☐MBA
☐MCRP ☐MEd ☐MEM ☐MFA ☐MLS
☐MM ☐MPA ☐MS ☐MST

Option ☐A ☐B

Major _____

Specialization _____

Minor _____

COURSES

The student will list below, on consultation with the major advisor and with the approval of the minor department(s), a detailed program showing the proposed course of study for the Master's Degree. In the block marked "Courses to Remove Deficiencies" list those undergraduate (or graduate) courses taken to remove deficiencies and as prerequisites to graduate work. Following its approval, changes in the program will be made only on written recommendation of the major department (or of both the major and minor departments if the change affects the minor).

COURSES TO REMOVE DEFICIENCIES

Department	*Course #*	*Title*	*Credits*	*Grade*	*Department*	*Course #*	*Title*	*Credits*	*Grade*

PROPOSED PROGRAM OF STUDIES

Major Courses | Minor and/or Related Courses

Department	*Course #*	*Title*	*Credits*	*Grade*	*Department*	*Course #*	*Title*	*Credits*	*Grade*

APPROVAL OF THIS PROGRAM

Signature, Major Advisor	*Date*	*Signature, Member of Graduate Committee Minor Dept.*	*Date*
Signature, Chair of Graduate Committee Major Dept.	*Date*	*Signature, Dean for Graduate Studies*	*Date*

Revised 2026/03 by OGS/JC